

Lead Staff

SUMMER STAFF



Unique Adventures • Intentional Community • Life in Christ.

Core Values: Love Deeply • Host Graciously • Serve Intentionally

Staff Purpose: The Lead Staff seeks to lead and serve as a faithful part of God's work in and through the ministry of Glen Lake Camp. The Lead Staff serves on a ministry team dedicated and committed to a team approach to the ministry entrusted to us.

Job Summary: The Lead Staff help to lead the summer camp program by mentoring and leading the summer staff as well as coordinating all programming aspects of the program. The position assists the Program Director and Assistant Program Director in leading a successful summer camp program. Summer Staff positions are full-time, seasonal, exempt positions under the federal seasonal recreation exemption.

Duties: (Include by not limited to)

- Deliver a summer camp program to campers.
- Coordinate all camp programs by utilizing all summer staff.
- Apply basic young adult development principles in working with counselors through communication, relationship development, respect for diversity, involvement and empowerment.
- Lead and coordinate program activities.
- Assist in the implementation of safety procedures.
- Ensure campers and staff follow safety procedures in all program areas.
- Serve as a mentor to Counselor Staff and ELI's.
- Perform nightly cabin checks for campers and staffers.
- Evaluate when summer staff need encouragement and a break from campers.
- Maintain clear and positive written communication with all camp staff.
- Clean buildings, spaces, and outdoor areas as assigned.
- Participate enthusiastically in all camp activities, providing support and guidance to the Emerging Leaders and other Glen Lake Camp Summer Staff.
- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, and other all-camp activities and camp functions.

Required Qualifications:

- Must be at least two years out of high school.
- Active and growing faith in Jesus Christ, with a heart for ministry and a passion for serving others.
- Integrity and consistent work ethic.
- Team-oriented servant attitude and the ability to relate well with others.
- Interpersonal communication and organizational skills.
- Ability to handle conflict in a respectful and professional manner.
- Desire and ability to work with children and adults OUTDOORS.

Physical Aspects of the Position:

- Ability to communicate and work with groups participating and provide necessary instruction to campers and staff.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Ability (visual and auditory) to identify and respond to environmental and other hazards related to the activity.
- Ability (physical) to respond appropriately to situations requiring first aid.
- Must one able to assist campers in an emergency (fire, evacuation, illness, or injury) and posses strength and endurance required to maintain constant supervision of campers.

Additional Physical Requirements:

Some physical requirements of a counselor could be endurance including standing, some bending, stooping, and stretching. Requires eye-hand coordination and manual dexterity to manipulate program equipment and program activities. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs. Willingness to live in a camp setting and work irregular hours delivering program in the facility available. Operate with daily exposure to the sun and heat and varying weather conditions.

These are not the only responsibilities assigned to this position. Other responsibilities may be assigned and the above list may be altered.

Time Commitment:

Summer Staff are hired for a "term" stretching throughout the summer. Most work weeks are from Sunday at 2:00pm to Friday at 2:00pm. Our goal is to give staff 48-hours off every weekend.

Summer Staff Extras:

Glen Lake Camp provide all meals during Summer Camp sessions and provides lodging for the term. Room and Board for the agreed term of employment.
Meals during camp sessions and staff training.
Laundry Facilities.
Glen Lake Camp Staff T-shirts.
Workman's Comp. Insurance.

Reports to: Program Director and Assistant Program Director

Apply at <https://www.glenlake.org/summerstaff>

Questions? Contact our Program Director, Wendy Owens, wendy@glenlake.org or 254-897-2247.