

Unique Adventures • Intentional Community • Life in Christ.

Core Values: Love Deeply • Host Graciously • Serve Intentionally

Staff Purpose: The Media Specialist seeks to lead and serve as a faithful part of God's work in and through the ministry of Glen Lake Camp. The Media Specialist serves on a ministry team dedicated and committed to a team approach to the ministry entrusted to us.

Job Summary: The Media Specialist is the primary caregiver for each camper. The counselor is responsible for planning, teaching, coordinating, and carrying out activities and guiding campers in their personal growth and daily living skills throughout a campers time at camp. Summer Staff positions are full-time, seasonal, exempt positions under the federal seasonal recreation exemption.

Duties: (Include by not limited to)

- Capture photos and videos.
- Use camp equipment to capture photos of all of camp, activities, and campers.
- Attend all activities and meals in order to capture as much footage as possible.
- Edit photos. Photos should be edited throughout the entire week.**
- Use rest time and evenings to edit photos and post daily to online access.
- Develop slide show/video for Friday's closing worship.
- Prepare and facilitate Worship Media.
- Prepare and facilitate Activity Media.
- Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth.
- Be aware of and implement safety guidelines.
- Participate in the implementation of program activities for campers within the mission and outcomes..
- Actively participate in all program areas as assigned.
- Serve in program areas, service areas, and safety areas.
- Maintain high standards of health and safety in all activities for campers and staff.
- Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to the Program Director.
- Be a role model to campers and staff in attitude and behavior.
- Clean buildings, spaces, and outdoor areas as assigned.
- Follow and uphold all safety and security rules and procedures.
- Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.
- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.

Required Qualifications:

- One full year out of high school (18+), ***inquire for exceptions.***
- Active and growing faith in Jesus Christ, with a heart for ministry and a passion for serving others.
- Integrity and consistent work ethic.
- Team-oriented servant attitude and the ability to relate well with others.
- Interpersonal communication and organizational skills.
- Ability to handle conflict in a respectful and professional manner.
- Desire and ability to work with children and adults OUTDOORS.

Physical Aspects of the Position:

- Ability to communicate and work with groups participating and provide necessary instruction to campers and staff.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Ability (visual and auditory) to identify and respond to environmental and other hazards related to the activity.
- Ability (physical) to respond appropriately to situations requiring first aid.
- Must one able to assist campers in an emergency (fire, evacuation, illness, or injury) and posses strength and endurance required to maintain constant supervision of campers.

Additional Physical Requirements:

Some physical requirements of a Media Specialist could be endurance including standing, some bending, stooping, and stretching. Requires eye-hand coordination and manual dexterity to manipulate program equipment and program activities. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs. Willingness to live in a camp setting and work irregular hours delivering program in the facility available. Operate with daily exposure to the sun and heat and varying weather conditions.

These are not the only responsibilities assigned to this position. Other responsibilities may be assigned and the above list may be altered.

Time Commitment:

Summer Staff are hired for a "term" stretching throughout the summer. Most work weeks are from Sunday at 2:00pm to Friday at 2:00pm. Our goal is to give staff 48-hours off every weekend.

Summer Staff Extras:

Glen Lake Camp provide all meals during Summer Camp sessions and provides lodging for the term. Room and Board for the agreed term of employment.
Meals during camp sessions and staff training.
Laundry Facilities.
Glen Lake Camp Staff T-shirts.
Workman's Comp. Insurance.

Reports to: Program Director and Assistant Program Director

Apply at <https://www.glenlake.org/summerstaff>

Questions? Contact our Program Director, Wendy Owens, wendy@glenlake.org or 254-897-2247.