



INTERNSHIP

ENTER THE WORLD OF CHRISTIAN CAMPING

UNIQUE ADVENTURES

INTENTIONAL COMMUNITY

LIFE IN CHRIST





INTERNSHIP

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GLEN LAKE CAMP

Our Mission
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INTERNSHIP:

Program Description

The Internship Program at Glen Lake Camp and Retreat Center is designed to equip emerging leaders with a deeper understanding of Christ-centered leadership through the development of professional skills, ministry preparedness, and through relevant, formational curriculum within a Christian camp environment. This occurs through behind-the-scenes work, up-front leadership opportunities, interactions with campers and guest, mentoring relationships, coaching relationships, and working alongside an intentional community of Glen Lake Camp staff with a shared purpose and vision.

THE INTERNSHIP IS...

- Promotes academic, career and/or personal development.
- Includes learning objectives, observation, reflection, and evaluation.
- Balances the intern's learning goals with the organization's needs.
- Full-Time - Year Round
- Involves industry related and soft skill development.
- Provides adequate supervision in a reasonably safe environment with the necessary tools to perform the learning goals agreed upon for the duration of the internship.

THE INTERNSHIP IS NOT...

- Is not dirty work
- Meant to replace an employee
- More than 20% busy work (filing, covering phone, errands)..



INTERNSHIP:

Purpose of the Position

Glen Lake Camp offers a year-long internship program that provides a flexible experience blending opportunities for leadership and professional development with the needs of day to day camp operations. Interns spend their weeks learning, developing, and growing in their faith, while serving Glen Lake Camp and Retreat Center. Areas our interns may serve:

- Summer & Year-Round Programing
 - Recreation Ministries
 - Executive Leadership and Administration
 - Guest Services and Registration
 - Marketing, Development, and Communications
 - Food Service
 - Operational and Facilities Management
 - Sales and Social Media
 - Summer Camp Leadership



INTERNSHIP: Core Experiences

- Weekly Intern Meetings
 - Training and Development from Glen Lake Camp Staff
 - Monthly Certified Coaching
 - Book Studies
 - Camp Tours
 - Christian Camp and Conference Center (CCCA) Texas Sectional
 - Team Retreats and Trips
- Other leadership development and spiritual formation components as assigned

INTERNSHIP:

Program Benefits

Emerging leaders are seeking opportunities that stimulate their interests and provide real-world experiences. This meaningful and intentional internship program will:

- Grow in Leadership
 - Grow in Faith
 - Be surrounded by an intentional Christian community
 - Ensure the assignment of challenging career interests.
 - Provide projects that complement career interests.
 - Give broad exposure to Glen Lake Camp and Retreat Center
 - Provide adequate, reliable, and regular supervision, mentoring, and coaching.
 - Ensure interns are keeping pace and accomplishing goals.
- Orientation
- Create professional network.
- Industry relevance
- Real life experience



Intern Benefits

- Housing – Room and Board
 - Meals – When available in the dining hall
 - Pay – Small stipend.
- Time Off – 5 additional vacation days
 - Training Trips
 - Professional Development
 - Spiritual Development



INTERNSHIP: Housing, Compensation, Meals

Internship will provide housing using our health center. Each Intern will have one room, with twin bed, desk, and chair. Bathrooms will be shared by gender. Living Room and Kitchen will be shared by all interns..

Internship Compensation
interns will be paid a living stipend
Paid bi-weekly
Interns will help raise their compensation..

Interns are welcome to eat at any meal when the dining hall is serving. This occurs when groups are onsite (mainly weekends) and all summer. Other than that, a kitchen in the health center will be provided for interns.

INTERNSHIP:

Leadership Development

The Internship Program at Glen Lake Camp and Retreat Center encourages Emerging Leaders to grow in their faith, make an impact, and develop as the leaders the world needs. Our interns will experience the world of Christian Camping at every level of operation.

PROGRAM AND RECREATION

- Youth Ministry Nights
- Children's Ministry Sundays
- Weekend Staff
- Hosting Guest Groups
- Summer Camp Planning
- Leading ELI Weekend
- Bible Camp Leadership
- College Retreat Leadership
- Summer Staff Opportunities

MARKETING AND STAFFING

- Marketing Strategy
- Recruiting Trips
- Staff Hiring
- Social Media Management

OPERATIONS

- Completing a Project
- Facilities Management
- Food Service
- Housekeeping
- Lawn Care
- Vehicle Maintenance

ADMINISTRATION

- Registration Database
- Assist with Guest Experience
- Email & Phone Conversations
- Mailings
- Camp Store Management

DEVELOPMENT

- Events
- Writing Donors
- Thank You's
- Church Visits

WEEKLY DUTIES

- Adhere to the Rule of Life
- All Intern Meeting with Supervisor
- Meeting with Coach
- Bible Study
- Daily Morning Prayer
- Community Meal or Campfire
- Cleaning Schedule set by interns.
- Weekly 1-on-1 with Supervisor



INTERNSHIP:

Trips, Outings, & Rule of Life

The Glen Lake Camp Internship will include team building retreats, Summer Camp tours around Texas, CCCA Texas Sectional, and fun trips. Our interns will commit to living in an intentional community by a Rule of Life.

- Orientation Retreat
- Intern Camping Trip
- Tours of other Camps
- CCCA Texas Sectional

The Glen Lake Camp and Retreat Center Rule of Life is based on John Wesley's General Rules, the membership vows of the United Methodist Church, and St. Benedict's Rule - inspired by the Missional Wisdom Foundation. This rule opens our eyes to God's grace, balances our lives, and enables us to pursue holiness in all aspects of daily living.

INTERNSHIP

Intern Qualifications

- Live by Glen Lake Camp and Retreat Center's core values and Rule of Life.
- Maintain a viable, growing relationship with Jesus Christ and exemplify that relationship.
- Attitude of service and a commitment to Glen Lake Camp and Retreat Center.
- Ability to communicate effectively both in writing and in person, as well as on the phone.
- Ability to undertake responsibilities in a friendly, respectful, detail-oriented manner.
- Ability to work with other staff in planning logistics and other decision-making.
- Self motivated person who can handle multiple projects and issues at the same time.
- Must be able to lift up to 50 pounds.
- The position involves working outside and inside.
- Ability to communicate clearly with staff, guests, and volunteers.
- Must be 19+ years old.





INTERNSHIP: Who Should Apply?

Applicants are recent college graduates or students taking a GAP year. Applicants may be unsure of their next steps, interested in learning more about a ministry position, or even wish to have a career in Christian camping.

Above all, applicants will be hard workers interested in gaining professional experience and developing their faith in Jesus Christ.

Applicants must be willing to live in Community.

INTERNSHIP:

Schedule 2022-2023

The Internship is a year-long program running from late August to the end of July. Interns will begin in the beginning of Fall, go through the full Spring, and then continue through the Summer working with our Summer Camp program.

AUGUST

Internship Announcement and Promotion

SEPTEMBER

Accepting Applications

SEPTEMBER-DECEMBER

Interviews

Interns Accept the Position

JANUARY-FEBRUARY

All Paperwork Completed and Due

MARCH

Sharing Your Internship

AUGUST

Interns Move-In (mid-August)

Orientation Retreat

AUGUST-MAY

Interns Provided a Weekly Schedule

Camp Tours/Trips

Thanksgiving Break

Christmas Break

CCCA Texas Sectional

Spring Break

Easter

MAY-JULY

Summer Camp Season

JULY

Last Day (July 31st)



GLEN LAKE CAMP

Summer Camps & Retreats

We strive to create a Christian environment where authentic relationships are formed. Our mission is to make disciples of Jesus Christ for the transformation of the world.



glenlake

Camp & Retreat Center

Glen Lake Camp and Retreat Center is located in Glen Rose, Texas. Our camp is located on the Paluxy River where retreats and campers experience the beautiful Texas hills while staying comfortable in our many cabins, lodges and education facilities. We are committed to loving deeply, hosting graciously, and serving intentionally the over 16,000 people a year through our retreats and summer camps. Our unique camp welcomes children, students, volunteers, and their families from all over the nation to experience God in fun-filled adventures on the journey to create disciples of Christ for the transformation of the world!

Glen Lake Camp has two major ministries. In the fall and spring, the facility is a retreat center serving churches and groups as a place to get away from distractions and focus on their relationship with God. In the Summer, Glen Lake Camp is the host to over 2,000 children, who come from all over Texas. You can read more about each of our ministries by clicking on the links below and exploring our website.



Glen Lake Camp & Retreat Center is a ministry affiliated with the global body of churches known as the United Methodist Church. With sisters and brothers around the world we are united in our mission of making disciples of Jesus Christ for the transformation of the world.

The Glen Lake Staff seeks to lead and serve as a faithful part of God's work in and through the ministry of Glen Lake. Each staff member is serving on a ministry team dedicated and committed to a team approach to the ministry entrusted to us.

LOVE DEEPLY • HOST GRACIOUSLY • SERVE INTENTIONALLY



APPLY:
www.glenlake.org/intern

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